

Town of Mills River
Regular Meeting of the Parks, Trails, and Recreation Advisory Committee
Tuesday, April 26, 2022

The Mills River Parks, Trails, and Recreation Advisory Committee met Tuesday, April 26, 2022 at 7:00 PM in the Commons Room at Mills River Town Hall. The Town of Mills River held the meeting electronically as well as in person. The following committee members were present: Tammy Ross, Tristan Cowie, Laura Moore, Ameena Zia, and Tim Doane. John Case (excused), and Stacy Taylor (excused) were absent. Mills River Parks and Recreation Director, Nicole Sweat and Deputy Town Clerk, Patty Brown were present.

The meeting was called to order by Tristan Cowie at 7:00 pm.

Tammy Ross made a motion to approve the agenda. The motion was seconded by Tim Doane and it passed by verbal assent.

The Minutes from March 22, 2022 were reviewed by the committee. Laura Moore made a motion to approve the minutes. The motion was seconded by Tammy Ross and it passed by verbal assent.

The floor was open for public comment. None was given. The public could attend by ZOOM. Since it was an electronic meeting, the public has 24 hours for public comment to be made by emailing info@millsriver.org.

Announcements:

Rugby Middle School in cooperation with Henderson County Soil and Water is once again hosting the 8th graders for Kids in the Creek in Mills River Park.

Old Business:

Picnic Shelter/Restroom Facility

Town Council approved the bid for the picnic shelter/restroom facility construction. It is in the permitting/engineering electric stage at this moment. We are hoping to break ground in June.

Riverbank Restoration Project

The project is complete. We are waiting on picnic tables, which are on backorder. Orange fencing has been put up to allow vegetation a chance to take root and grow. Ms. Sweat has received good feedback from patrons regarding the project.

New Business:

Policy Discussion-Naming of Facilities (Picnic Shelter and Banner Farm Property)

There is no naming policy currently in place for facilities in Mills River Park and for Town owned properties. Ms. Sweat presented to the committee a draft facility naming policy. With the new picnic shelter being constructed and the Banner Farm Road property one day being developed, it is important to be able to distinguish the two shelters for administrative purposes. Discussion followed. Tammy Ross made a motion for Ms. Sweat to present the draft facility naming policy to Council and recommends that Council adopt the policy. Tristan Cowie seconded the motion and it passed unanimously by verbal assent. Ms. Sweat advised the committee to think about the process of naming a facility if Council adopts a policy.

Fee Schedule Recommendations FY 2022-2023 (New Shelter fee and Review of existing fees)

Ms. Sweat presented the fee schedule currently for Mills River Park athletic fields along with fees from other municipalities and local counties. There was discussion. Tammy Ross made a motion to leave the fee schedule for the athletic fields in Mills River Park as is. Tristan Cowie seconded the motion and it passed unanimously by verbal assent. The current shelter in Mills River Park is reservable for \$25/hr. with a two-hour minimum. There was much discussion regarding that fee, the fee for the newer shelter that will be constructed, resident vs nonresident pricing, and online registration software. Tammy Ross made a motion the fee for the current shelter should remain at \$25/hr. with a two-hour

minimum. The fee for the smaller to be constructed shelter should be \$15/hr. with a two-hour minimum. Laura Moore seconded the motion and it passed unanimously by verbal assent. The committee asked the fee schedule be reexamined to include resident vs non resident pricing if the online registration software is implemented.

Next Meeting

The next meeting is scheduled for May 24.

Tammy Ross made a motion to adjourn the meeting. The motion was seconded and it passed by unanimous verbal assent.
The meeting was adjourned at 8:29 p.m.

Respectfully Submitted By:
Patty Brown
Administrative Assistant