

Town of Mills River SUBDIVISION PLAN CHECKLIST FOR MINOR SUBDIVISIONS

Please check appropriate space. If item does not apply, mark "N/A" in the YES column. Attach this checklist to your application for Minor Subdivisions being considered under §153.046 of the Town of Mills River Subdivision Ordinance. Note : this is not a complete list of requirements; its purpose is to expedite the review process.

Name of Subdivision: _____

Yes No

- Is road development Plan attached? (Plan should show road and drainage improvements and a road cross section).
- Are streets marked "Public" or "Private" as proposed?
- Have street names been approved by the Town of Mills River Property Address Office?
- Have drainage improvements been designed according to NCDOT standards?
- Do public roads meet minimum NCDOT design standards and have they been approved by NCDOT?
- Have the road plans been approved by NCDOT?
- Do private roads meet minimum private road standards?
- Has the applicant familiarized himself with street disclosure requirements?
- Is a road plan submitted showing location and type construction?
- Is the plan in conformance with latest approved Thoroughfare Plan?
- Does existing off-site access meet Town standards?
- Does the development meet the minimum access requirements?
- Are minimum setbacks shown on the plats?
- Have road and drainage improvements be completed?
- Will improvement guarantees be provided in lieu of completing road and drainage improvements?
- Is the application form signed by the property owner or agent?

Application Number: _____

___ ___ Are application fees included?

___ ___ Are any other attachments included? If so, please list below:

To whom should all official correspondence regarding review of this subdivision be sent:

Application completed and submitted by: _____

Date: _____

TOWN USE ONLY

Received by: _____

Date: _____

Comments:

