

# Mills River Farm Market Vendor Application - 2009

Thank you for your interest in becoming a vendor at the Mills River Farm Market. If you have any questions, contact Town Hall at (828) 890-2901

## **Important Dates**

- August 1, 2009  
⇒ Mills River Farm Market Opening Day
- Late Fall  
⇒ Mills River Farm Market closed until next Spring

## **Mail or deliver to:**

Mills River Farm Market Manager  
5046 Boylston Hwy Ste 3  
Mills River, NC 28759

## **Applicant Information**

Name of owner(s): \_\_\_\_\_

Business name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Listed representative(s) – family member, employee or intern involved in production, or farm coop partner:

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## **Vendor Status**

*Preference for participation is given to vendors who have a farm within a 30 mile radius of Mills River.*

- **Member**  
Members of Mills River Farm Market are assigned space for the year. Reserved dates are determined as a part of the Application and Vendor Agreement process.
- **Day Vendor**  
Day vendors are assigned space as available and at the discretion of the Market Manager.

**Vendor preference:** \_\_\_\_\_ **member vendor** \_\_\_\_\_ **day vendor**

## **Vendor Category**

Category assignment is determined by the Market Manager based on application information provided and completion of a site visit checklist. Vendors who apply to sell in more than one category are evaluated and assigned a category by the Market Manager according to the primary products to be sold.

- **Farm**  
Farm products including raw vegetables and fruit, eggs, honey, herbs, plants, cut flowers, cheese and other dairy products, meat, fish, etc.

- **Value added / Prepared foods**

Food products, prepared foods (processed, packaged or sealed, ready-to-eat, etc.), and non-food products

- **Art / Craft**

Items in this category are evaluated by the Market Manager with the assistance of a review committee

- **Day vendors**

Includes all non-member vendors regardless of items sold

**Fees**

Membership . . . . . \$ 40/year

Day vendor . . . . . \$ 5/week

**Product List** - Please list products to be sold.

**Farm products** - produce, eggs, honey, herbs, plants, cut flowers, cheese and other dairy products, meat, fish, etc.

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**Value added / Prepared foods** - food products, prepared foods (processed, packaged, or sealed, ready-to-eat), and non-food products. Note: list local ingredients used.

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**Art / Craft products**

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**Please enter percentage of total sales for each category (total will equal 100%)**

\_\_\_\_\_ % Farm

\_\_\_\_\_ % Value added / Prepared foods

\_\_\_\_\_ % Art / Craft

**License, Permit, Certification, and Inspection Requirements**

The Market Manager will complete a farm or production site checklist as a condition for vendor approval. Vendors are required to comply with all Federal, state, and local laws governing food safety and labeling and will provide the Market Manager with valid and current documentation of required licenses, permits, or certifications.

Please indicate which of the following apply to your production and vending:

- NCDA Kitchen Inspection
  - NCDA Meat Handler’s License
  - FDA Short Course Certification (for acidified foods)
  - other: \_\_\_\_\_
  - other: \_\_\_\_\_
  - other: \_\_\_\_\_
- USDA Organic Certification
  - City of Asheville Privilege License
  - Sales Tax ID Number

**Liability Insurance and Hold Harmless Provisions**

The Mills River Farm Market holds general liability insurance covering the Market. The following Hold Harmless clause is required of all vendors.

**Each vendor participating in the Mills River Farm Market shall be responsible for any loss, personal injury, deaths, and/or other damage that may occur as a result of the vendor’s negligence or that of its servants, agents, and employees, and hereby agrees to exonerate, hold harmless, indemnify and defend Mills River Farm Market and the Town of Mills River, its successors and assigns, from and against any and all losses, damages, claims, suits or actions, judgments and costs, and attorneys fees which may arise or grow out of any injury or death of persons or damage to property in any manner connected with the vendor’s products, operations, or vending at the Market.**

**Vendor Agreement**

I submit that the information provided for my participation in the Market is accurate and complete and I agree to abide by the provisions of this application as well as the Market’s governing policies as described in *Mills River Farm Market Rules & Regulations* dated May 19, 2009.

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

**FOR MARKET USE ONLY**

Is this vendor’s farm within 30 miles of the Town of Mills River?  Yes  No

**CONFIRMED MARKET DATES:**

Membership fee paid: \_\_\_\_\_

Status of site visit: \_\_\_\_\_

Status of insurance \_\_\_\_\_